



***Official Guidelines and  
Handbook***

*The  
Constitution, Bylaws,  
And Game Management  
Manuals*

*2020-2021*

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# *The Southern Idaho Conference*

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## **Article I**

### ***S.I.C. Superintendents Mission & Core Values***

#### **A. Mission Statement**

The mission of the Southern Idaho SIC Superintendents is to provide oversight to activities of the member schools as they relate to athletics. Other areas to review, study and discuss are: academics, fine arts, technology and other educational related topics. Core values inherent to our structure include action that demonstrates a commitment to student success, administrative teamwork, employees, and patrons.

#### **B. Core Values**

##### **1. Commitment to student academic and social success includes...**

- Ensuring that all students clearly understand the academic standards and expectations of a quality education.
- Honoring student individuality and accepting the responsibility to educate students according to their diverse needs.
- Listening actively to, and valuing, student input with compassion and understanding.
- Assuming the responsibility to provide students with safe learning environments and positive adult role models.
- Supporting positive competition within the SIC with a commitment to creating opportunities for all students to succeed in extra-curricular activities.
- Continually demonstrating an understanding that decisions based on the needs of SIC students may effect the entire student population in the State of Idaho.

##### **2. Commitment to administrative teamwork includes...**

- Valuing and respecting diverse perspectives and abilities.
- Demonstrating empathetic support when colleagues experience difficult issues.
- Placing a high priority on listening to colleagues followed by open, honest, and timely communication.
- Being true to those not present and respecting confidentiality.
- Demonstrating unity of focus and shared decision-making.
- Supporting each colleague through positive and specific recognition.

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## **Article I (Continued)**

### **3. Commitment to supporting the contributions and efforts of employees includes...**

- Recognizing diverse talent and actively providing staff with positive and specific recognition of contributions to the SIC.
- Demonstrating, through active listening, an honest and caring regard for the concerns expressed by employees of the SIC.
- Striving to actively support professional development in the SIC
- Placing a high priority on involving staff in the decision-making process.

### **4. Commitment to patrons includes...**

- Recognizing that patrons have entrusted us with the welfare of their children and that we will demonstrate responsible stewardship in this regard.
- Routinely demonstrating appreciation of patron support.
- Respecting the diversity of the family unit.
- Listening actively to patron suggestions and concerns, followed by open and honest feedback.
- Advocating to patrons the importance of strong extra-curricular activities in the SIC.
- Expecting patrons to hold us accountable for maintaining and emphasizing high student achievement and sound fiscal management.

## **Article II**

### *Name*

- A. The official name of the conference will be the Southern Idaho Conference (S.I.C.). The conference will have two classifications. The schools of the S.I.C. will be classified accordingly:

## **Article II**

### *Name (continued)*

#### **Classification 5A**

Boise  
Borah  
Capital  
Centennial  
Eagle  
Kuna

#### **Classification 4A**

Bishop Kelly  
Caldwell  
Columbia  
Emmett  
Middleton  
Nampa

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Meridian  
Mountain View  
Owyhee  
Rocky Mountain  
Timberline  
Skyview

Ridgevue  
Vallivue

- B. A meeting of member school principals/athletic directors to evaluate scheduling, and district tournaments will be held at the end of each sport season. Each athletic season will be reviewed upon completion.
- C. Scheduling allegiance to conference membership is expected.

## **Article III** ***Membership***

- A. High schools not belonging to the Southern Idaho Conference may become full members by complying with the following requirements:
  - 1. Submitting a letter of request to the Superintendents. The superintendent of the school requesting admission will sign this request.
  - 2. Being accepted by a two-thirds vote of the membership of the SIC Superintendents.
  - 3. Applying for membership in the conference at any time; the application will be considered at the next regularly scheduled SIC Superintendent meeting following its receipt.
  - 4. Complying with I.H.S.A.A. requirements for admission to the conference.

## **Article III** ***Membership (continued)***

- B. Schools wishing to withdraw from the conference must signify their intent in writing one year in advance of the spring meeting at which time the request will be considered.

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## **Article IV** ***Representation/Conflict Resolution***

- A. The official representatives for the Southern Idaho Conference Superintendents includes:
1. The superintendent of each member district.
  2. The SIC athletic director representative of each conference level (4A and 5A).
  3. The SIC principal representative.
- B. In decision-making matters, each member school shall have one vote, which may be cast by the attending superintendent of that school or his/her designee.
- Process of resolving conference indecision/conflict:
1. Presentation/discussion/motion/vote at the AD level.
    - a. Simple majority vote will be used to either pass or deny the motion
    - b. If a vote results in a tie, the motion fails
    - c. In the event a motion results in a tie vote, a new motion needs to be put forward. After further discussion a new vote will take place.
    - d. In the event that a motion is not resolved at the AD level the issue will be presented to the SIC principals.
  2. Presentation/discussion/motion/vote at the Principal level.
    - a. Simple majority vote will be used to either pass or deny the motion
    - b. If a vote results in a tie, the motion fails
    - c. In the event a motion results in a tie vote, a new motion needs to be put forward. After further discussion a new vote will take place.
    - d. In the event that a motion is not resolved at the Principal level the issue will be presented to the SIC Superintendents.
- C. The SIC Superintendents include the superintendent of each member district. They have final authority and each superintendent's total votes will be based on the number of member high schools from his/her district.

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## **Article V** ***Officers***

- A. The S.I.C. will be governed by the Member Superintendents.
- B. Officers of the SIC Superintendents will be a chairperson and a vice-chairperson, treasurer and secretary.
  - 1. The AD chairperson, principal chairperson, and superintendent chairperson will all be from the same school and district.
  - 2. The AD vice chairperson, principal vice chairperson, and superintendent vice chairperson will all be from the same school and district.
- C. The term of office for all officers shall be two years. Each term shall begin on July 31st of year one and end on July 31st of year three.

## **Article VI** ***Officers' Duties***

- A. It will be the duty of the chairperson or president to:
  - 1. Preside at the meetings of the SIC Superintendents.
  - 2. Represent the conference at public occasions.
  - 5.. Appoint all necessary committees.
  - 6. Perform the duties delegated to him/her by the SIC Superintendents.
  - 7. Perform the duty of press agent for the SIC Superintendents during his/her term of office.
- B. It will be the duty of the vice-chairperson or president-elect to:
  - 1. Perform the duties of chairperson or president in his/her absence.
  - 2. Perform any duties delegated to him/her by the chairperson or president.

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3. After a two year term, become chairperson or president.
- C. It will be the duty of the secretary to:
1. Keep the notes of all meetings of the SIC.
  2. Disseminate notes after each meeting.
  3. Disseminate minutes prior to each meeting in order to gain input prior to approval of next meeting.
  4. Conduct all correspondence of the conference, including notices of the meetings to all members of the SIC Superintendents.
- D. It will be the duty of the treasurer to:
1. Keep, as directed, all records of the SIC
  2. Maintain proper accounting procedures and include an annual audit
  3. Pay all bills and invest funds to gain interest

### **Article VII**

#### Election of Officers

- A. Candidates for office must have two years of SIC Superintendents experience.
- B. Election of officers will take place at the May meeting of the SIC Superintendents.
- C. Election will be by a simple majority with each attending member having one vote.
- D. Vacancies in elective offices occurring prior to the completion of a term office will be filled as soon as possible in a simple majority election.
- E. The position of 4A/5A President shall rotate between the two classifications every two years.
  - a. Candidates shall be nominated and voted upon.



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- F. The same voting process will be used to determine 4A President/Secretary and 5A President/Secretary.

## **Article VIII** ***Meetings***

- A. The SIC Superintendents will hold meetings as called by the chairperson.
- B. All superintendents/designees are expected to attend the regularly scheduled meetings.
- C. A quorum will consist of 50% of SIC Superintendents plus one.
- D. To be approved, all motions proposed during the meeting of superintendents, must have a simple majority.
- E. Classification 5A and Classification 4A may meet separately for scheduling or other league business.

## **Article IX** ***Amendments***

- A. This constitution may be amended by member schools of the SIC Superintendents if:
1. A proposal is submitted to the chairman of the SIC Superintendents a minimum of two weeks prior to a regularly scheduled meeting.
  2. An amendment is ratified by a simple majority vote of the SIC Superintendents.

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*The Bylaws*

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## **I Conference Alliances**

A. The conference will participate as a Classification 5A and Classification 4A league in all interscholastic activities sponsored by the I.H.S.A.A. and the member schools.

B. The conference consists of Grades 9-12.

Conference schedules are binding.

D. If a member school is unable to participate in any activity, its principal designee must request an exemption from the conference in advance of the activity (extraordinary situations/circumstances will be considered on an as-needed basis).

## **II Awards**

A. Separate classification All-Conference teams will be selected through All-Conference voting procedure guidelines (*See Game Management Manual*).

B. Sophomores, junior and seniors on varsity IHSAA sponsored athletic teams who have maintained a 3.5 G.P.A. will be awarded "Academic All-Conference" Certificates. Freshman may be added after the first semester.

The District III Board of Control will only award district, plaques and medals. Except for football.

Sub-varsity plaques or certificates will be provided for first place only, and they will be traveling plaques. Plaques will be purchased by the conference for all sub-varsity tournaments.

F. It is the responsibility of the athletic directors' president or president elect to order certificates and sub-varsity plaques for the year.

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## **III Equity**

- A. The Southern Idaho Conference is committed to addressing the gender equity issue in regards to athletics and activities. The conference is aware of the intrinsic value of properly conducted interscholastic activities for both young men and women.
- B. Equity management will be enforced and monitored.

## **IV Penalties**

- A. A Principals' Committee will be made up of five principals who are appointed by the S.I.C. Principals' president. This committee will convene on an as-needed basis to review absences, conference violations and/or procedural interpretations.
  - 1. On the committee there will be two principals from Classification 5A and two principals from Classification 4A. The fifth principal can be from either of the classifications. This committee will make recommendations and determine consequences and penalties.
  - 2. All recommendations will be presented to the S.I.C. Principals' Council who will vote on whether or not to accept the recommendation.
- B. The committee will review alleged violations and interpretations that are specific to the provisions of the constitution, bylaws and game management manual.
- C. To appeal the decision of the S.I.C. Principals, the issue must receive a two-thirds majority vote from the Superintendents' Council.

## **V Game Management**

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- A. The S.I.C. schools will use the approved hand salute during the *Pledge of Allegiance*. Students are to stand, face the flag, remove helmets/hats, place the right hand over the heart, and remain motionless during the *National Anthem* until the colors are retired.
- B. Administrative Supervision Guidelines
1. The host school will provide supervision at every home event.
  2. Visiting schools will assist in supervision at Varsity Football and Boys Varsity Basketball games. Other events may require supervision coverage on a needs basis. When applicable, visitor's management should check in with the ticket desk and seek home admin.
  3. If member schools are unable to follow the guidelines it is the responsibility of the Principal or designee to contact the opposing member school.
- C. Ticket prices will be as follows:
1. Event Prices:
    - a. **Varsity -**
      - \$ 6.00 - adults and students without activity cards
      - \$ 4.00 - students with activity cards
      - \$ 3.00 - senior citizens
      - \$ 3.00 - elementary students
      - FREE - preschool & under
    - b. **Sub-Varsity -**
      - \$ 6.00 - adults and students without activity cards
      - \$ 4.00 - students with activity cards
      - \$ 3.00 - senior citizens
      - \$ 3.00 - elementary students
      - FREE - preschool & under
    - c. **Varsity, Junior Varsity and Frosh/Sophomore Tournaments-**
      - \$ 6.00 - adults and students without activity cards
      - \$ 4.00 - students with activity cards

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\$ 3.00 - senior citizens  
\$ 3.00 - elementary students  
FREE – preschool & under

- C. When a conference school's team travels to another area for a game/contest, the student activity ticket price will remain in effect when a student presents his/her school's activity card. Individual schools will govern admission fees for college students and active or veteran military and cell phones with pictures of IHSAA passes, SIC passes and activity cards
- D. The following groups/persons shall obtain free admission, with proper I.D. and student activity card:
1. Band members.
  2. Dance/drill team members when performing.
  3. Cheerleaders in uniform.
  4. Chaperones and bus drivers.
  5. Student trainers, statisticians, managers.
- E. Radio stations planning to carry S.I.C. contests shall send their broadcast schedules to the school(s) where the broadcasts are to originate. Permission to carry contests will be granted by the school's acceptance of the broadcast schedule. A minimum of a week's prior notice will be given to the host school.

## **VI Starting Times**

### **A. Fall Sports**

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1. Cross Country - 4:30 PM or later\*\*
2. Football - 7:00 PM - varsity
3. Sub-Varsity Football - 4:30 PM or later \*\*
4. Volleyball- 4:30 PM or later
5. Soccer - 4:30 PM or later \*\*
6. Swimming – 4:30 PM or later pending pool availability

### **B. Winter Sports**

1. Boys' and Girls' Basketball: 4:30-6:00-7:30 PM. Saturdays will vary amongst schools.
2. Wrestling – 5:00 PM or later

### **C. Spring Sports**

1. **Baseball, Softball - 5:00 PM or later\*\***
2. Golf – Suggested 3:00 pending course availability
3. Track - 4:30 PM field events; 5:00 PM running events post- DST
4. Tennis – 4:30\*\*

\*\* When Possible \*\*

## **VII Sportsmanship**

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- A. It is a major goal of the S.I.C. to maintain a high standard of sportsmanship in all of its athletic events.
- B. The following define aspects of good sportsmanship:
1. Cheering for teams in a positive manner; promotion of good citizenship for both spectators and athletes is encouraged.
  2. Making every effort by school personnel, students, and patrons to extend courtesy to visiting opponents and officials.
  3. When performing at athletic competitions, pep band may play before the game, at time outs, quarters, at half times, or during dead ball situations. Playing during a live ball is prohibited.
  4. S.I.C. schools adhering to the sportsmanship guidelines outlined by the I.H.S.A.A.
    - a. Cheerleaders
      - Appropriate conduct and appearance.
      - Respect for the flag, *National Anthem*, opponents, and officials.
      - Appropriate choice in timing of cheers and chants; courtesy towards opponents and officials; crowd control before, during, and following the game.
    - b. Cheering Section (student body, pep club, adult fans)
      - Demonstrating respect for flag, *National Anthem*, opponents, and officials.
      - Demonstrating courtesy towards opponents, officials, and school administrators before, during and after the game or contest.
      - Observing completely all conference regulations, policies, and procedures including:  
no noise makers; no throwing of items or debris;  
eliminating intentional distractions during the game or contest.
      - Student sections in basketball and volleyball games will not be allowed to cheer from the floor level. All students must be on the first bleacher/row. Students are also not allowed on the floor at the conclusion of the contest.



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- c. Team and Coach
  - Demonstrating respect for flag, *National Anthem*, opponents, and officials.
  - Displaying a sportsman-like attitude by players, coaches, and bench throughout the game or contest.
  
- d. Unacceptable Behavior
  - Banners/posters/flags that are personal, negative, vulgar, or unsportsmanlike.
  - Throwing objects onto the playing area.  
Unsportsmanlike chanting and/or creating unsportsmanlike distractions during games or contests.
  - Booing, chanting, or any derogatory phrase directed toward any player, school, coach, or official.
  - Full face painting (partial face painting is acceptable).
  - Not wearing a shirt or “being shirtless”. Body (chest) painting is prohibited.
  - Taunting, baiting, and displays of inappropriate behavior toward players, coaches, administrators, and cheering sections.
  
- 5. Reading of the S.I.C. and/or I.H.S.A.A. sportsmanship announcement is required immediately before the announcement of the starting line up at all events where a public address system is being used.

### **VIII**

#### ***Profit/Deficit***

- A. Each member school will pay an annual fee of \$500.00 to the conference for grades 9-12. Fees may be waived or assessed on an as-need basis determined by the SIC Superintendents.
  
- B. All annual fees are to be paid by June 1st of each school year.

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- C. SIC funds may be used to pay expenses approved by conference members.
- D. All sub-varsity district tournament profit shall be remitted to the S.I.C. general fund.

All sub-varsity district tournament losses will be recovered by the conference.

All varsity district tournament profit/deficit will be distributed among all participating Classification 5A and Classification 4A schools separately.

A financial report identifying all transactions and addendums to Article VIII shall be prepared and distributed monthly.

### **X Miscellaneous Information**

The constitution and bylaws will be reviewed annually with principals and activities directors in the September meeting.

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**Pages 21 - 49**

*Game Management Manual*





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Wrestling	\$40.00 per school
Tennis	\$30.00 per school
Golf	\$15.00 per school
Softball	\$25.00 per game
Baseball	\$25.00 per game
Track	\$30.00 per school
Cheer/Dance	\$20.00 per school
Speech	\$10.00 per school
Debate	\$10.00 per school
Drama	\$100.00 one fee only
DIII Marching Band Festival	\$300.00

### **Sub Varsity Tournament Manager Schedule**

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Volleyball	\$100.00
Basketball	\$140.00
J.V. Softball	\$100.00
J.V. Baseball	\$140.00 if at two sites / \$120 one site
J.V. Golf	\$75
J.V. Tennis	\$100
Soccer	\$140.00 if at one site \$120.00 per manager if at two sites

\*\* School District Payroll Policy (Fica, Persi, etc...) will apply.

**A detailed Financial Statement of Reconciliation must be turned in to the S.I.C. President at the conclusion of the tournament (within 14 days)!**

### **Tournament Worker Management Fees**

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## **Ticket Sellers**

One Game                    \$25.00 per game = \$100 max. per day

## **Ticket Takers and Door Security**

One Game                    \$25.00 per game = \$100 max. per day

## **Administration Game Supervision**

\$20.00 an hour

## **Event Security**

\$15.00 an hour

## **General Work Assignments**

Timer/Scoreboard        \$25.00 per game/session

Announcer                \$25.00 per game/session

Official Book             \$25.00 per game/session

## **Athletic Trainer**

\$30.00 per game, or \$60.00 for night session, or a maximum of \$120.00 for all day event or 1 day tournament.

## **Specific Work Assignments \*\***

Timers	TBD	(Cross Country)
Ground Crew	\$50.00 per day	(Baseball/Softball)
Starters	\$87.50 per day	(Track)
<b>Timers</b>	<b>\$250 per day</b>	<b>(Track)</b>
Official	\$50.00 per day	(Track)
	\$125.00 per day	(Wrestling)
Announcer	\$125.00 per day	(Wrestling)
	\$50.00 per day	(Track)

## **Site Specific Assignments/Requirements**

Custodial                TBA-varied rates within School Districts

Police                    TBA-varied rates within School Districts

A detailed financial statement of reconciliation must be completed and sent to the S.I.C. secretary and to each building principal at the conclusion of the tournament.

Varsity Tournaments reconciliation must also be sent to the Secretary of the District III Board of Control.

End of season coaches' meetings and district tournament hospitality room expenses **will not be covered by the SIC. The host school will provide meals from building athletic budget.**

\*\* Outside contracts will be negotiated/voted by conference Athletic Directors\*\*

## **S.I.C. Reconciliation Statement Receipts and Expenditures**

Event



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Host School \_\_\_\_\_ Site \_\_\_\_\_ Date \_\_\_\_\_  
One Day \_\_\_\_\_ Single Game \_\_\_\_\_ Multi Games \_\_\_\_\_  
Two or more days \_\_\_\_\_ Number of games \_\_\_\_\_

## Receipts

Gate receipts . . . . . \$ \_\_\_\_\_  
Less Sales Tax . . . . . \$ \_\_\_\_\_  
Net Gate . . . . . \$ \_\_\_\_\_  
Total Net Receipts . . . . . \$ \_\_\_\_\_

## Expenditures

Ticket Sellers and Takers . . . . . \$ \_\_\_\_\_  
Score Clock and Official Score Book . . . . . \$ \_\_\_\_\_  
Door Security . . . . . \$ \_\_\_\_\_  
Crowd Control . . . . . \$ \_\_\_\_\_  
Trainer/Ambulance . . . . . \$ \_\_\_\_\_  
Police . . . . . \$ \_\_\_\_\_  
Officials . . . . . \$ \_\_\_\_\_  
Tickets . . . . . \$ \_\_\_\_\_  
Manager's fee . . . . . \$ \_\_\_\_\_  
On site Expenses (custodians, rent, postage, telephone,  
equipment/supplies - attach itemized list) . . . . . \$ \_\_\_\_\_  
Other Expenses (attach itemized list) . . . . . \$ \_\_\_\_\_  
Helpers (attach itemized list) . . . . . \$ \_\_\_\_\_  
Total Expenditures . . . . . \$ \_\_\_\_\_  
Total Enclosed to S.I.C. Manager . . . . . \$ \_\_\_\_\_  
Reimbursement Total . . . . . \$ \_\_\_\_\_

Signature \_\_\_\_\_

**SOUTHWEST IDAHO ACTIVITIES ASSOCIATION  
"STATEMENT OF RECEIPTS AND EXPENDITURES"**

EVENT \_\_\_\_\_ A HOST SCHOOL \_\_\_\_\_ DATE \_\_\_\_\_ 20 \_\_\_\_\_

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(MO.) (DAYS) (YR)

**RECEIPTS**

- 1. GATE RECEIPTS \$ \_\_\_\_\_
- 2. LESS SALES TAX \$ \_\_\_\_\_
- 3. NET GATE \$ \_\_\_\_\_
- 4. ENTRY FEES \$ \_\_\_\_\_
- 5. TOTAL NET RECEIPTS .....\$ \_\_\_\_\_

**EXPENDITURES**

- 1. **10% OF TOTAL NET GATE (LINE 3) TO SW ACT. ASS'N** \$ \_\_\_\_\_
- 2. PRINTING (ATTACH ITEMIZED LIST) \$ \_\_\_\_\_
- 3. EQUIPMENT (ATTACH ITEMIZED LIST) \$ \_\_\_\_\_
- 4. EXTRA LIGHTS (OUTSIDE ONLY) \$ \_\_\_\_\_ PER HOUR \$ \_\_\_\_\_
- 5. CUSTODIANS (ONLY IF EXTRA) \$ \_\_\_\_\_ PER HOUR \$ \_\_\_\_\_
- 6. POLICE \$ \_\_\_\_\_
- 7. HELPERS (ATTACH LIST) \$ \_\_\_\_\_
- 8. RENT (CHARGEABLE ONLY IF NOT OWNED BY DIST. SCHOOL) \$ \_\_\_\_\_  
 TO WHOM PAID \_\_\_\_\_
- 9. TOURNAMENT COMMITTEE EXPENSES \$ \_\_\_\_\_
- 10. MANAGERS FEE (SEE SCHEDULE) \$ \_\_\_\_\_
- 11. OFFICIALS OR JUDGES (ATTACH ITEMIZED LIST) \$ \_\_\_\_\_
- 12. OTHER EXPENSES (ATTACH ITEMIZED LIST) \$ \_\_\_\_\_
- 13. ALLOWABLE EXPENSES TO PARTICIPATING SCHOOLS \$ \_\_\_\_\_
- 14. COMMISSIONERS ASSIGNING FEE (\$50) \$ \_\_\_\_\_
- TOTAL EXPENDITURES .....\$ \_\_\_\_\_

DIVIDEND TO PARTICIPATING SCHOOLS OR BALANCE TO DISTRICT III SECRETARY .....\$ \_\_\_\_\_

TOTAL DISTRIBUTION OF FUNDS .....\$ \_\_\_\_\_

\_\_\_\_\_  
(SIGNATURE TOURNAMENT MANAGER)

PLEASE SEND 1 COPY OF "STATEMENT OF RECEIPTS AND EXPENDITURES", ALONG WITH ONE COPY OF ATTACHMENTS AND **10%** CHECK (MAKE CHECK TO S.W. DISTRICT A.A.) TO:

**Kimber Chrz, Eagle High School**

SEND ONE COPY OF "STATEMENT OF RECEIPTS AND EXPENDITURES" TO THE PRINCIPAL OF EACH PARTICIPATING SCHOOL.

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### **The S.I.C. District Tournament Media Policy**

- A. Radio stations/media wishing to broadcast/webcast any or all of the district tournament events must adhere to the following conditions:
  - 1. All broadcast/webcast contracts must be made with the tournament manager one week prior to the beginning of the tournament.
  - 2. The radio stations must also have the permission of the activity director for the school from which they will be broadcasting.
  
- B. Radio/media stations should be in good standing with the school administration by:
  - 1. Contacting the activity director at the beginning of each sport season to establish and adhere to all guidelines and procedures set forth by the school.
  - 2. Contacting the school administration about broadcasting games at least one week ahead of the game date.
  - 3. Being at the school at least one hour prior to game time to set up.
  
- C. Delayed television broadcasts/webcasts will be considered; terms and fees will be negotiated prior to the event.
  
- D. Web-Cast / IHSAA and Individual School Policy governs Web-Casting.

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## **Athletic Procedures**

- a. The tournament manager of any athletic tournament will have the tournament information released to the media and each school in the conference two weeks prior to the tournament.
- b. At the conclusion of each sport season, a coaches' meeting, headed by a coach and/or representative of the conference activities directors, will be held to recognize the achievements of conference student athletes. This meeting must be conducted prior to the start of said sports district competition. Exceptions would be cross country and football.
- c. The Idaho High School Activities Association (I.H.S.A.A.) will handle state representation annually.
- d. If two schools have both qualified for a state "play-in" game, a tournament game will not be held to determine seeding. The higher seed will be the higher representative.
- e. Seniors are not allowed to play at the sub-varsity level in the following team sports: football, volleyball, soccer, basketball, baseball and softball. Vote of league A.D.s required for extenuating circumstances.
- f. All food or beverage purchased outside host concession areas are not allowed into SIC athletic/activity events. Food brought in by teams/for teams is considered appropriate.
- g. Students are only allowed to compete in one (1) district tournament per sport.
- h. Senior night protocol: The SIC will allow each senior participant to be recognized in the following areas only- Name, Escort, Future Educational/Vocational plans.

## **Cross Country**

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- A. No team or individual shall participate in more than 8 meets per season.
- B. State representation is as follows:
  - \* Teams qualifying will be determined by the I.H.S.A.A.

## **Football**

- A. No team shall participate in more than nine regular season games.
- B. Game ties are resolved by the 10-yard line overtime I.H.S.A.A. rule.
- C. State playoff representation is determined by the I.H.S.A.A.
- D. 4A/5A Mercy Rule: At any time in the fourth quarter, if a team is ahead by 40 points, a running clock will be used for the remainder of the game. The clock will only stop for time-outs, injuries, and after a score.
- E. Sub Varsity Levels:
  - 1. Freshmen play in S.I.C. League.
  - 2. Junior Varsity play in S.I.C. League.
  - 3. Games should be played on Thursdays if possible.

### **F. Conference Football Play-Off Criteria**

To qualify for the state football playoffs, the following criteria will be used:

Tie break system in the event of a three way tie within the split 5A division (pod) system.

- 1. **Overall number of 5A SIC wins within the division (pod)**
- 2. **Head-to-head record within the 5A SIC division (pod)**
  - Head-to-head defined for a tie between three (3) teams:
    - \*All teams will have had to play each other to constitute head-to-head competition. If the tie continues to exist after using the head-to-head criteria, continue to next criteria.
- 3. **Top-Down within the 5A SIC division (pod)**
- 4. **Top-Down with the 5A SIC cross division (pod)**

Top-Down defined:

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\*Compare record after ranking all remaining common opponents within the SIC division from highest seed to lowest seed. The team that beat the highest seed of all remaining teams will be the higher seed.

\*If a three-way tie is broken using the top-down criteria, head-to-head competition is used to break the tie for the remaining two teams.

## **5. Playoff-Elimination Criteria as established in the SIC Handbook**

### **G. Conference Football Play-Off Elimination Criteria**

1. Number of Classification Conference wins
2. Head-to-head competition
3. Tie Breakers
  - a. Three-Way – coin flip, odd team first, second and third determined by head-to-head play
  - b. 2 - Way - head-to-head play
  - c. 3 - Way – one or two team(s) to state play-off

Each round will begin with a three-way coin flip. The odd will sit out in the first game. Next, the opposing team captains will have a coin flip to determine who will be on offense and defense.

The play begins with each team having one possession from the 40 yard line. If neither team wins, the ball will be placed at the 10 yard line. Each team will alternate possessions until the winner is determined.

### **Three-Way Tie Game Organization**

- \* A neutral site and game time will be agreed upon by the schools involved. Participating schools will not be allowed to host. The game(s) will be played on the first Monday after the regular season ends.
- \* Uniforms, to be announced.
- \* There will be a ten minute break between games.
- \* Game administration.
- \* Each school will have at least one administrator present for crowd control and/or security.

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- \* The team with the first round bye will play the loser of the first game. After the second game, the first round winner will play the first round bye team, if necessary. Head-to-head competition will come into play in the tie situation involving just two remaining schools.
- \* If all three teams complete the three rounds and they are still tied, the ball will be placed on the 10 yard line (it will no longer start at the 40 yard line) and continue the round robin until a team wins the mini-play-off.
- \* When a team wins two games in a single round, it will be the winner of the play-off. The remaining teams will continue to play, if necessary, to determine the second and third places.

### **Rules and Modifications**

- A. The defense can score if they intercept a pass, pick up a fumble, or block a field goal attempt and return the ball for a touchdown.
- B. For the following scenarios, Team “A” is on offense and Team “B” is on defense.
  - 1. Scenario: Team “A” either throws an interception or fumbles. Team “B” receives the ball and begins to return it. While returning the ball, Team “B” fumbles, and it is recovered by Team “A”

Ruling: Team “A” maintains possession of the ball on the spot where it was recovered. The chains and markers continue as in a normal game.

- 2. Scenario: Team “B” intercepts a pass or recovers a fumble and returns it, but does not score a touchdown

Ruling: The ball will be placed at either the 40 yard line or the 10 yard line and the play-off rotation will continue.

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First Round	Second Round	Third Round
A versus B C – Bye	C versus First round loser First Winner – Bye	First Winner versus Bye (if necessary)

## **4 A**

### **“Azzie” Tie Breaker System for Seeding Purposes**

Tie breaker system:

- A. The higher seed will be the winner of the contests between the two teams involved in a tie.
- B. If three or more teams tie, the higher seeds will be the team that defeated the other teams involved in head-to-head competition.
- C. If two teams split or three or more teams tie and no head-to-head decision can be made the higher seed will be determined by using the point system as follows:
  - a. A victory will count as a “plus” for the winning team and a “minus” for the losing team dependent upon the final margin of victory.
    - i. Example of a two-way tie:
      1. Team A defeats Team B by 4 points in their first contest.
      2. Team B defeats Team A by 9 points in their second contest.
      3. Team A receives 4 points for the first contest and -9 for the second contest.
      4. Team B receives -4 points for the first contest and 9 points for the second contest.
      5. Team B is the higher seed with +5 points versus Team A’s -5 points.
    - ii. Example of a three way tie:
      1. Team A defeated Team B by 4 points in the first contest.
      2. Team C defeated Team A by 6 points in the first contest.
      3. Team B defeated Team C by 1 point in the first contest.
      4. Team B defeated Team A by 5 points in the second contest.
      5. Team A defeated Team C by 3 points in the second contest.
      6. Team C defeated Team B by 9 points in the second contest.
      7. Team A’s points are +4, -6, -5, +3 for a total of -4 and 2<sup>nd</sup> highest seed.
      8. Team B’s points are -4, +1, +5, -9 for a total of -7 and 3<sup>rd</sup> highest seed.



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9. Team C's points are +6, -1, -3, +9 for a total of +11 and highest seed.
- D. Only the games between the teams involved in the tie will be used to determine the higher seed. If the games between the tied teams cannot break the tie, the other league games will be added into the formula from top down
- E. There will be a "cap" for the amount of points that can be counted to prevent teams from "running up the score". If a team scores more than the "cap" only the number of points of the "cap" will be used in the formula.
- Football – 14 points maximum.
  - Basketball – 10 points maximum.
  - Baseball/Softball – 7 points maximum.
  - Soccer – 6 goals maximum
- F. If teams are still tied at the end of the point formula, then a coin flip will be used to determine the higher seed.
- G. Volleyball will be decided by number of games won within a match. No cap is necessary since the most games that they play are 5.
- Ties will be broken by using i and ii above. Substitute games for points to arrive at the tie breaker.

### **Volleyball**

- A. No team shall participate in more than 16 regular season dates. Schools may play up to three tournaments, which would then limit them to 15 dates.
- Varsity matches will be three out of five games with rally scoring. Games 1-4 will be scored to 25 with a cap at 30. Game 5 will be scored to 15 with no cap.
  - Sub-varsity matches will be 2 out of 3 games with rally scoring. Games 1 & 2 will be scored to 25 with a cap at 30. Game 3 will be scored to 15 with no cap.
  - Freshmen will play three games at every league match.

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4. The time between each match will not exceed fifteen (15) minutes.
- B. The District III Tournament will be seeded by the league classification overall record. The format of the tournament shall be agreed upon SIC Athletic Directors and Principals in a manner that will best serve the SIC philosophy and the member schools. The tournament format shall be discussed and agreed upon one year prior to the start of each season.

State representation will be determined by the I.H.S.A.A.

- C. Junior Varsity, Sophomore and Freshman Levels:
  1. There will be Sophomore and Junior Varsity teams.
  2. Each level will participate in a District III Classification Tournament at the conclusion of the season. (5A) Top 8 qualify. (4A) Top 4 qualify
- D. A coaches' meeting headed by a representative of the conference activities directors will be held at the end of the season to determine All-Conference selections.

### **Soccer**

- A. No team shall participate in more than 16 games per season.
- B. Varsity teams are limited to eighteen (18) students in uniform during district/state tournament play. At the 4A/5A level all teams are limited to 18 students in uniform during regular season games and must declare 18 players to officials prior to start of each game.
- C. Sub-Varsity: Unlimited JV roster sizes for boys and girls, allowing more than 18 to play in games. District tournaments will follow State model.
- D. No individual shall participate in more than two games per day.

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- E. Games that end in a tie during regular season play will remain a tie. There will be no overtime play during the regular season.
- F. The league standings will be determined by a point system. Points will be given as follows:
  - Wins – 3 points
  - Ties – 1 point
  - Loss – 0 pointsTies that occur during district play will be broken using the same format as the state tournament.
- G. The following tie-breaker system will be used to break ties in league standings:
  - 1. Head to head
  - 2. Top / down
  - 3. When teams are still tied after head to head and top/down, the team that gives up the least amount of goals between the two teams will get the higher seed.
  - 4. Coin flip
- H. The District III Tournament will be seeded by the league classification overall record. The format of the tournament shall be agreed upon SIC Athletic Directors and Principals in a manner that will best serve the SIC philosophy and the member schools. The tournament format shall be discussed and agreed upon one year prior to the start of each season.
- I. State representation will be determined by the I.H.S.A.A.
- J. There will be a single elimination JV soccer tournament for both girls/boys. (5A) Top 8 qualify. (4A) Top 4 qualify

### **Swim**

- A. No team or individual shall participate in more than 7 meets per season.
- B. State representation is as follows:
  - \* Teams qualifying will be determined by the I.H.S.A.A.

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## **Basketball**

- A. Teams are limited to 18 games plus 1 tournament (maximum of 3 games) or 20 games.
1. Individuals may participate in one district tournament only (including play-in games).
- B. The District III Tournament will be seeded by the league classification overall record. **The format of the tournament shall be agreed upon** SIC Athletic Directors and Principals in a manner that will best serve the SIC philosophy and the member schools. The tournament format shall be discussed and agreed upon one year prior to the start of each season.
- C. Sub Varsity Tournaments
1. Tournaments will start the Saturday before the varsity District Tournament.
  2. The tournament will be single elimination, with the first round losers eliminated from the tournament. (5A) Top 8 qualify. (4A) Top 4 qualify
  3. A first place trophy will be awarded by the S.I.C.
  4. Seniors are not allowed to play in Sub Varsity Tournaments
- C. **Tie-Breaker:**
1. Points
  2. Head to Head
  3. Overall S.I.C. 5A or 4A record
  4. Top Down with S.I.C. 5A or 4A
  5. Coin Flip

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## **Wrestling**

- A. No team or individual shall participate in more than **15** regular season dates. Conference schedule will take precedence. Tournaments beginning on or after 3:00p.m. on weekends count as one date.

## **Golf**

- A. No team or individual shall participate in more than **10 matches** a season, and may not exceed two matches per week.
  - 1. All schools will play within classification.
- B. District III Tournaments will be held at different sites, when possible, for girls' and boys' tournaments.
- C. Junior Varsity Levels
  - 1. Junior varsity players will tee off first.
  - 2. There will be an eighteen-hole tournament.
- D. All participants must participate in at least fifty (50) percent of Regularly season scheduled matches.

## **Track**

- A. No team or individual shall participate in more than 9 meets a season not to exceed 2 per week.
- B. Sub-Varsity meets will be scheduled.

## **Tennis**

- A. No team or individual shall participate in more than 18 regular season dates.
  - 1. (4A) All schools will attempt to play each other twice. (5A) once.

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2. All 4A matches will be seed matches. To receive a seed in the district tournament, an individual or team must play in the position in which they will be seeded. Only #1s will be seeded. (5A) District Seeding by point system approved by A.D.s & Coaches.
  3. Tournaments or other arranged matches will fill the rest of the dates.
- B. The District III Tournament will allow each school three entries into each Boys' and Girls' Singles, and two entries into Boys' & Girls' Doubles and Mixed Doubles.
- C. A sub-varsity end of the season tournament will be held.

### **Baseball**

- A. The following game limitations for 5A and 4A schools are:
1. A team or individual is limited to 20 school dates and 22 games or 20 games and 1 tournament not to exceed a 4 game tournament.
  2. A pitch count will be in place and reported to Max Preps-. Reference IHSAA Pitch Count Rule.
  3. A team or individual may participate in one (1) tournament. The competition is considered a tournament for a participating team/individual if all of the games are on non-school days. Friday after 3:00 pm and Saturday may count as a tournament.
  4. In order to receive recognition as a tournament and not count as individual games, prior notice must be mailed to the IHSAA.
  5. The IHSAA recommends that member schools schedule games on Saturday to reduce the loss of academic time.

A contestant who exceeds the limitations of regular season participation will become ineligible for district, state and any other additional IHSAA sponsored competition of that sport.

- B. Sub-Varsity Levels:
1. There will be a junior varsity district tournament- (5A) Top 8 qualify. 4A, Top four (4) qualify

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2. Varsity: The District III Tournament will be seeded by the league classification overall record. The format of the tournament shall be agreed upon SIC Athletic Directors and Principals in a manner that will best serve the SIC philosophy and the member schools. The tournament format shall be discussed and agreed upon one year prior to the start of each season.

### **Softball**

- A. The following game limitations for 5A and 4A schools are:
  1. A team or individual is limited to 20 school dates and 22 games or 20 games and 1 tournament not to exceed a 4 game tournament.
  2. A team or individual may participate in one (1) tournament. The competition is considered a tournament for a participating team/individual if all of the games are on non-school days. Friday after 3:00 pm and Saturday may count as a tournament.
  3. In order to receive recognition as a tournament and not count as individual games, prior notice must be mailed to the IHSAA.
  4. The IHSAA recommends that member schools schedule games on Saturday to reduce the loss of academic time.

A contestant who exceeds the limitations of regular season participation will become ineligible for district, state and any other additional IHSAA sponsored competition of that sport.

- B. Sub-Varsity Levels:
  1. There will be a Junior Varsity district tournament- 5A, top 8 qualify
    - a. 4A, Top four (4) qualify
  2. The District III Tournament will be seeded by the league classification overall record. The format of the tournament shall be agreed upon SIC Athletic Directors and Principals in a manner that will best serve the SIC philosophy and the member schools. The tournament format shall be discussed and agreed upon one year prior to the start of each season.

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## **5A** Tie Breaker System **Team Sports**

- A. **Conference record**
- B. Head to Head
  - 3 or more tied :
    - a. Record among tied teams against each other
      - 1. Back to Head to Head for remaining tied teams
- C. Top Down - Recorded against higher seed of common opponents in League.
- D. Coin flip - Seeding only
  - 1. To be performed on first day following last regular season contest.
  - 2. President of the Athletic Directors will organize and monitor the coin flip.
  - 3. Winner of the coin flip is the highest seed.
  - 4. If after the coin flip there is still a tie between any remaining schools, follow the B,C, and D procedure again in that order.
- E. See special tie-breakers for football and soccer.
- F. Playoff-Elimination: only in the event that one or more teams would not advance in the play-off.



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## **An Overview**

- A. League wins
- B. Head to Head
- C. Top Down
- D. Coin flip

## **All-Conference Voting Procedures**

The voting procedure portion of this manual provides guidelines for the selection process used to determine the S.I.C. Player of the Year and the All-Conference Team of the Year in the various sports sponsored by the conference. Its purpose is to ensure integrity and accountability in voting procedures. This will be conducted at the end of season meetings in which only program head coaches are in attendance.

## **I General Procedures**

- A. A 5A and 4A All-star team will be selected separately; each team will elect a Player of the Year.
- B. For each All-Conference and Player of the Year voting, the following procedure will be followed:
  - 1. An administrator assigned by the S.I.C. will oversee and conduct balloting procedures.
  - 2. The coach submitting the ballot will sign it. The administrator in charge will then read aloud all of the submitted ballots.
  - 3. A coach may not vote for his/her own players.
  - 4. The administrator in charge will tabulate all votes.
  - 5. **Voting will be open and transparent with live voting projected for the group to see.**

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6. All-Conference Voting Committee will be formed to review voting procedures for all sports.
- C. Player of the Year stands alone. This person is not placed on the first or second team. This person is voted on first.
- D. Balloting shall take place by position; however, the voting process can change from year to year in relation to the number of players selected for first and second teams.
- E. The District III Coach of the Year will be voted on at the season ending coaches' meeting. Each school will receive a maximum of one vote.
- F. Head coaches may nominate as many players as they feel are deserving of selection to first and second teams. All coaches will have the opportunity to give a brief summary of the season accomplishments of each nominee. All other coaches should list the nominees' highlights in the comment area of the ballot sheet to use as a reference for voting.
- G. Any player receiving at least one vote will be named as an All-Conference Honorable Mention.
- H. All votes ending in ties for first and second team players will stay ties. There will be no tie-breaking votes.
- I. Results of the voting will not be publicized until after the conclusion of the State Tournament.
- J. The following information can be used as suggested guidelines for the number of players and positions for First & Second Teams:

### **Football**

#### **Offense**

1 Quarterback  
3 Running Backs  
1 Tight End  
3 Wide Receivers  
5 Offensive Linemen  
1 H Back / Full Back

#### **Defense**

5 Defensive Linemen  
4 Linebackers  
4 Secondary Personnel  
1 Kicker/PTA/FG  
1 Punter

### **Soccer**

1 Goalie

### **Volleyball**

Top 7 Players



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School\_\_\_\_\_

Coach's Signature(s)\_\_\_\_\_

**Special Instructions:**

1. There will be an Offensive and Defensive Player of the Year awarded prior to the selection of the First and Second Teams.
2. The administrator in charge will tally the votes and announce the winners at this meeting.
3. At the conclusion of the State Tournament, the administrator will prepare and submit a press release to the area media sources.

## **Volleyball Ballot**

Position\_\_\_\_\_

Rank	Player	School	Points
			12
			11
			10
			9
			8
			7
			6
			5
			4
			3
			2
			1

School\_\_\_\_\_

Coach's Signature\_\_\_\_\_

**Special Instructions:**

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1. After the Player of the Year has been awarded, each coach will then rank the next top 12 players from first to twelfth. First will earn 12 points, second will earn 11 points, etc.
2. The administrator in charge will then tally the votes and announce the winners at this meeting. The top six vote earners will be named to the First Team. The next six will be named to the Second Team.
3. At the conclusion of the State Tournament, the administrator will prepare and submit a press release to the area media sources.



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## **Basketball Ballot**

Position \_\_\_\_\_

<b>Player</b>	<b>School</b>	<b>Points</b>
		10 pts
		9 pts
		8 pts
		7 pts
		6 pts
		5 pts
		4 pts
		3 pts
		2 pts
		1 pts

School \_\_\_\_\_

Coach's Signature \_\_\_\_\_

### **Special Instructions:**

1. After the Player of the Year has been awarded, the coaches will nominate players to be considered for the All-Conference Teams. From the nomination lists each coach will select a top ten by ranking the players from one to ten. A first place ranking will earn a player ten points, a second place ranking will earn nine points, and etc.
2. The administrator in charge will then tally the votes and announce the winners at this meeting. The top five voter earners will be named to the First Team. The next five will be named Second Team.
3. At the conclusion of the State Tournament, the administrator will prepare and submit a press release to the area media sources.

## **Softball Ballot**





